

Division of Services for the Blind (DSB)
State Committee of Blind Vendor's Quarterly Meeting
700 Main, Little Rock, AR
November 7, 2009

Board Members Present:

Tom Bradford
Sandy Rowland
Mary Herndon
Brent Philpot
James Gatewood

Area Representatives Present:

Irma Nelson
Rita Nelson

Board Members Absent:

None

Area Representatives Absent:

None

DSB Staff Present: Katy Morris, Cassondra Williams, Jim Pearson,
Scott Murphy, Gloria Mance

VFP Vendors Present:

Les Anderson

Other Guests Present:

Susan Anderson

CALL TO ORDER: Chairman Tom Bradford called the meeting to
order at 10:00 a.m.

APPROVAL OF AGENDA. Motion was made to approve the
agenda. *Motion passed.*

APPROVAL OF 8/1/09 MINUTES: Motion was made by Ms. Irma Nelson to approve the minutes as mailed. Motion was seconded.
Motion passed.

DSB DIRECTOR'S REPORT:

- DSB is tracking congressional action on quiet cars and sales technology and following Recovery Act progress and the discussion with USPS.
- The state plan has been approved and DSB continues to carry out the division recovery act initiatives, including placing job developers and job coaches in each geographic area.
- Funds for the vending equipment planned under the recovery act have been partially expended and the rest is being bid and finalized.

END OF DIRECTOR'S REPORT

VFP ADMINISTRATOR'S REPORT:

- Dillard's Building Location in Little Rock. The new location at the Dillard's Building, 900 W. Capitol, Little Rock will open in mid January. This location will be vending machines only and will consist of 3 vending machines at the Dillard's site and 2 vending machines at the National Old Line Building, 501 Woodlawn, Little Rock.
- Highway Locations. The contract for the Highway Vending Program will be processed for renewal during the next 6 months.
- VFP #102 State Capitol. The location will be renovated in mid January and the Secretary of State's Office will help with renovations.

END OF VFP ADMINISTRATOR'S REPORT

OLD BUSINESS:

None.

NEW BUSINESS:

- Sales Seminar. Changing the number of days for the seminar was discussed. It was decided to leave the seminar the same this year but revisit the seminar duration at the annual meeting. Seminar dates August 6-8, 2010.
- Convention Attendance. The President will be sent to a state and a national convention or his designee, and the VFP will fund the travel cost.

MISCELLANEOUS:

- Inventory. Gloria stated that she has been asking for volunteers in completing inventories. Discussion was held on inventory items, dates of items and specialist's responsibilities on inventory.
- Distributors. Product distributors were discussed.

NEXT MEETING DATE:

April 30, 2010, at the DHS-DSB office in Little Rock, Room #1294 at 4:15 p.m.

A motion was made and seconded that the meeting adjourn. *Motion passed.* Meeting adjourned at 11:30 a.m.

Respectfully Submitted,

Mary Herndon
Secretary/Treasurer